



**Invested in You.**  
Washington State Bank

Personal Banker – Fairfield, IA

Essential Functions:

- Familiar with current product lines and customer base.
- Process transactions accurately and efficiently.
- Ensure compliance with the bank's operation, security and control policies and procedures, preventing fraud and protection customer assets.
- Be an active participant in Washington State Bank marketing and volunteer activities.

Knowledge, Skills and Abilities:

- Must be able to provide courteous and professional customer service via face-to-face, telephone, email and written correspondence.
- Good verbal communication skills.
- Excellent interpersonal skills and professional manner.
- Must be able to work as a team.
- Must be able to utilize a PC and applicable software.
- Must be able to navigate the internet.
- Aptitude for mathematics.

Minimum Qualifications: High school diploma or GED; or one to three months related experience and/or training; or equivalent combination of education and experience. Prior experience with the general public (customers) is a plus. Must be willing to travel in southeast Iowa.

We are an Equal Opportunity Employer.

Job Type: Full-time

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Washington, IA 52353

**(800) 714-2287**

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Fairfield, IA 52556

**[www.washsb.com](http://www.washsb.com)**

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**Member FDIC**